

DRAFT MINUTES

2022/071

CUDDINGTON PARISH COUNCIL
Draft Minutes of Parish Council Meeting held in the Bernard Hall
TUESDAY 26th JULY 2022 at 7pm

PRESENT: Ken Birkby (KB), Lorraine Stevens (LS), Malcom Thomas (MT), Ken Trew (KT), Venetia Davies (Clerk and RFO).

Parishioners: There were four Parishioners present.

NB: Action points highlighted

Parishioners Question Time.

Concern was expressed over the condition of the newly planted trees, particularly the hornbeam on the Upper Green. It was confirmed that all new specimen trees and saplings are being watered again by Simon Brown. There are some dangerous overhanging branches on the path to Lower Winchendon. **ACTION: CLERK to bring to the attention of the landowner.**

1. Apologies

Ken Brown (KMB), Julia Ridout (JR), Ravern Stevens (RS) and Ashley Waite (AW).

2. Approval of Draft Minutes

The Draft Minutes of the June meeting were **agreed and signed** as a true record by KB, Chair.

3. Matters Arising

- **Wildlife Project.** Bench for the Lower Green expected w/c 1st August and installation instructed. Gentler slope to be considered (£430) after installation. One further bench from H&W Community Boards requested (now with a contribution cost of £100). This to be located near the Platinum Jubilee commemorative tree or at the old dugout. Bird and bat boxes installation arranged. H&W Community Board now invoiced for reimbursement of project costs, and monitoring forms completed.
- **Cuddington Green Initiative** ongoing (KT/LS/JR).
- **Village Maintenance/Colin Woolford LAT.** Poor condition of Bridleway 6. Awaiting.
- **Boules Pitch.** **ACTION: KB to obtain new sleepers (in region of £200).** The PC has agreed to meet the cost.
- **Boardwalk, Nether Winchendon.** Corinne Brownsell, the Right of Way Bridge Inspector has confirmed that this will be completed during the summer.
- **Viability of Dadbrook Footway/Cycleway scheme including improvements to speed limits and crossing.** The PC awaits announcement from Government in response to Bucks Council request for funds to improve local bus services (including the possible re-routing of the 280 to serve Cuddington).
- **Resurfacing of the carpark at the playing field.** Quotations are in the region of £15,000. **ACTION: MT to complete National Lottery funding application once bank has responded to change of address details on the CPFA account.** Grant monies to be match funded.
- **TAG 2:** Ravern Stevens. **ACTION: KB to reinstate with activists.**
- **Assets of Community Value:** Expiry dates: Allotments (11.04.23), Cuddington Village Stores and Post Office (15.09.24) and Crown PH (15.09.25).
- **HGV and Weight Limit on bridges.** KB in liaison with Working Group
- **Pedestrian Safety at Crossing Point/Footpath CUD13.** Two signs warning of pedestrians in the carriageway have been installed. Mirror ordered. Letter sent to landowner requesting urgent inspection of the footpath and response received. **ACTION: CLERK to copy to Buckinghamshire Council in line with devolved services agreement.** It appears that the current route of the path is not as specified on the definitive maps.

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- **Registration of Parish Council Land with Land Registry.** JR awaiting outcome.
- **Bernwood Jubilee Tree Planting project.** Awaiting further information from H&W Community Boards.
- **Millennium tree plaque.** In need of future repair.

4. Declarations of Interest

All Parish Councillors have declared an interest in the Neighbourhood Plan.

5. Cuddington Neighbourhood Plan (CNP)

There was an excellent turnout for the Referendum (38%). The Neighbourhood Plan was approved by 94% of voters and became active on 1st July. Any planning applications in the parish of Cuddington will need to comply with the Neighbourhood Plan as well as the Vale of Aylesbury Local Plan (VALP). The Neighbourhood Plan will be formally approved on 26th August 2022 and will be valid until 2033. It will need to be reviewed in 2026 in the context of the emerging Bucks Local Plan. This will replace VALP in 2025.

6. Right of Access over VAHT (now Fairhive Homes) land to Playing Fields

Fairhive Homes has confirmed that the matter has now been passed to solicitors to progress.

7. Planning – please view Planning Applications via the new [Planning Tracker](#)

- **22/02043/APP - Swan Cottage, Aylesbury Road, Cuddington, HP18 0BG**
Variation of condition 2 (approved plan) and 3 (materials) relating to application 21/03904/APP (Householder application for conversion of garage into habitable accommodation, part ground floor and part first floor rear extensions and recladding). Comment date: 22nd July 2022. **The submission of the No Objections decision at the June meeting was ratified by Councillors.**
- **22/02206/APP - Land At Bentley House, Aylesbury Road, Cuddington HP18 0BG**
Erection of agricultural/forestry building. Comments by 3rd August 2022. **ACTION: CLERK to return OPPOSES the application to Buckinghamshire Council.** The Parish Council agreed to maintain its objection as the new proposals are not significantly different from the previous ones, that were refused.
- **Cowleas.** The applicant has asked the comment on the Parish Council to comment on its amended pre-submission application. **ACTION: KT to respond to the applicant and refer them to the PC's previous comments and issues outstanding.**

8. Road Safety Issues

- **Aylesbury Road Safety Project.** The Parish Council has suggested alternative solutions to the Build Outs including a speed hump and awaits a response from TfB.
- **HS2 Safety Fund** - the recent funding application has been held on file under the basis of 'traffic calming measures.'
- **TfB Projects funded through the Community Board 2023-24** - submission required before 30th September 2022.

9. PC Website

It was agreed to increase the prominence of the Parish Council on the Village website and to include a Planning section. This will include the new [Planning Tracker](#) (enabling residents to access information more easily about planning applications and any amendments to approved schemes), planning guidance and the Cuddington Neighbourhood Plan. **ACTION: CLERK to include details of new Planning Tracker in Parish Council news item.**

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10. Playground Improvements

The installation date for the new equipment is likely to be September. A further £1,000 has been awarded from the Aston Trust. (The shortfall now £4k). The PC has resolved to meet this should additional funding be unsuccessful. **ACTION: KB to forward details of fund to LS.**

11. PC Governance – Code of Conduct

Councillors agreed to adopt Buckinghamshire's Council revised Code of Conduct. **ACTION: CLERK to upload on website.**

12. Correspondence

- **Email re Nether Winchendon footpath.** Rusty wire in path has emerged and cause a walker to trip. **ACTION: Clerk to reply to with details of landowner. To also report to landowner.**
- **Gates access and parking on Spicketts Lane.** There is a further gate and parking on the verges at Spicketts Lane. **ACTION: CLERK to ascertain if planning permission is required for new garden gates that are adjacent to a public highway.** As a conservation area, it was agreed that the verges require protection with a 'please keep off the grass verges' approach. **ACTION: KB/KT to produce signage and publicise.**
- **Overhanging hedges in Village.** **ACTION: CLERK to request cutting back of Hedges to Fairhive Homes.**

13. Reports from Councillors attending meetings and outside organisations including CPFA,

- **CPFA (07.07.22).** The PC agreed to a draft 'Do and Don't' sign for the Playing Fields and agreed to meet the cost and install. **ACTION: LS to highlight reasons not to feed Red Kites in article in VV.**
- **H&W Community Board Litter Picking Forum.** Attended by KB. Further litter picking stock obtained. An autumn litter pick to be considered.

14. Contributions from Buckinghamshire Council Councillors

There were no contributions.

15. Finance

- **Balance from Minutes of previous meeting (28th June 2022): £86,738.12**
- **Receipts: £66.50** (Platinum Jubilee Tea Towel monies)
- **BACS Debits: £0.00)**
- **Balance of Bank Account: £86,804.62** (as at 15th July 2022)
- a. **Orders for Payment: £1,465.59**
 - **Venetia Davies - £509.72** (£422.72 + £72.00 (SLCC) + £15.00 (Use of Home)
 - **Ken Birkby - £20.00** (The Old Forge – retention bars for tree)
 - **Ken Birkby – £9.99** (£8.32 + £1.67 VAT) (Screwfix items)
 - **Blades Turf Care - £834.00** (Verge cutting £468.00 (£390.00 + £78.00 VAT), green cutting £198.00 (£165.00 + £33.00), tree watering £168.00 (£140.00 + £28.00)
 - **Carol Hayward - £56.88** (plants for the Best Kept Village)
 - **Information Commissioners Officer - £35.00** (Data Protection Fee). To agree to pay by direct debit.
- **BALANCE: £85,339.03** (Available Funds less Orders for Payment).
- **Also agreed**
 - **Neal Waters - £135.00** (Playground grass cutting:- 3 cuts :27.06, 06.07, 11.07.22)

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- **Bernard Hall Committee - £48.00** (Hall Hire – May and June meetings)
 - **Hugo Fox - £168.00** (£140.00 + £28.00 VAT) (Planning Tracker set-up Charge)
 - **Hugo Fox - £12.00** (£10.00 + £2.00 VAT) (Monthly Planning Tracker support)
 - **Ken Birkby - £141.54** (£117.95 + £23.59 VAT) (Traffic Blind Spot Mirror).
- BALANCE: £84,834.49** (Available Funds less Orders for Payment).
- b. Management Report, July 2022. **ACTION: CLERK to circulate.**

16. Items for Information

There was none.

17. Date and Time of Next Meeting:

TUESDAY 23rd AUGUST 2022 at 7pm in the Bernard Hall

*The Parish Council meet on **the 4th Tuesday of every month***